

Adulting 101: Financial Literacy Program

This program is part of an initiative to provide a broad array of financial education resources to community members in the Houghton-Keweenaw-Baraga area.

This particular program was created for teens and young adults ages 16-20, though all are welcome to use it.

Please scan the QR code or visit the link below to view our lesson video playlist. Then, turn to the next page and read the instructions for how to begin.

Scan this code to get started:



OR

Visit

www.breakwaterfcu.org/adulting-101-financial-literacy and
*click the link under
Program Instructions
step 2*

If you have any questions about the program, please contact the marketing team at the Breakwater Federal Credit Union!

Introduction

Instructions

1. Scan the QR code on the first page of this folder with a mobile device or enter the URL into your internet browser.
2. Watch the introduction video.
3. Make sure you have the materials you'll need:
 - Adulting 101: Financial Literacy Program folder
 - Pencil
 - Calculator
4. When you have completed the introduction, you may continue on to "Session I: Real World Expenses."

Session I: Real World Expenses

Instructions

1. Scan the QR code on the first page of this folder with a mobile device or enter the URL into your internet browser.
2. Watch the lesson and take notes as needed.
3. When prompted, pull out "Worksheet 1: Brainstorming Expenses" and complete the worksheet.
4. When you have completed the lesson, you may continue on to "Session II: Basics of Savings and Checking Accounts."

Session II: Basics of Savings & Checking Accounts

Instructions

1. Scan the QR code on the first page of this folder with a mobile device or enter the URL into your internet browser.
2. Watch the lesson and take notes as needed.
3. When you have completed the lesson, you may continue on to “Session III: Saving More & Spending Smarter.”

Session III: Saving More & Spending Smarter

Instructions

1. Scan the QR code on the first page of this folder with a mobile device or enter the URL into your internet browser.
2. Watch the lesson and take notes as needed.
3. When prompted, pull out “Worksheet 2: Spending Habits” and complete the worksheet.
4. When you have completed the lesson, you may continue on to “Session IV: Paychecks and Taxes.”

Session IV: Paychecks and Taxes

Instructions

1. Scan the QR code on the first page of this folder with a mobile device or enter the URL into your internet browser.
2. Watch the lesson and take notes as needed.
3. When prompted, flip to the next page to “Example 1: Paycheck and Paystub.”
4. When you have completed the lesson, you may continue on to “Session V: What is Credit?”

Session V: What is Credit?

Instructions

1. Scan the QR code on the first page of this folder with a mobile device or enter the URL into your internet browser.
2. Watch the lesson and take notes as needed.
3. When prompted, flip to the next page to “Example 2: Sample Credit Score.”
4. When you have completed the lesson, you may continue on to “Session VI: Applying for Loans & Making Payments.”

Session VI: Applying for Loans & Making Payments

Instructions

1. Scan the QR code on the first page of this folder with a mobile device or enter the URL into your internet browser.
2. Watch the lesson and take notes as needed.
3. When you have completed the lesson, you may continue on to “Session VII: Anticipating Expenses.”

Session VII: Anticipating Expenses

Instructions

1. Scan the QR code on the first page of this folder with a mobile device or enter the URL into your internet browser.
2. Watch the lesson and take notes as needed.
3. When you have completed the lesson, you may continue on to “Session VIII: Budgeting Basics.”

Session VIII: Budgeting Basics

Instructions

1. Scan the QR code on the first page of this folder with a mobile device or enter the URL into your internet browser.
2. Watch the lesson and take notes as needed.
3. When prompted, pull out “Worksheet 3: Monthly Budget Template.”
4. This concludes the “Adulting 101: Financial Literacy” program. If you have any questions or suggestions for additional material you’d like to see us include, please contact the marketing department at Breakwater Federal Credit Union. Please keep an eye on the informational page on our website, where we will soon release an additional exercise in which participants will be given a random profession and paystub so they can put these lessons to practice.

***Thank you for participating,
and good luck “adulting!”***

Worksheet 1: Brainstorming Expenses

In the left column, brainstorm the monthly expenses you think you'll have as an adult. Then, in the right column, write what you think they will cost each month (you might not need all of the rows). Calculate the total at the very bottom.

Monthly Expense	Estimated Cost
TOTAL ESTIMATED MONTHLY EXPENSES	

Worksheet 2: Spending Habits

In the left column, make a list of spending habits that you have. In the right column, think of a small change you could make to that habit to save you some money without getting rid of the habit altogether. You might not need to use all of the rows, but try to think of at least three!

My Spending Habit	Small Change

Worksheet 3: Monthly Budget Template

If you have a job, fill out your real monthly take-home income; if you do not have a job, use \$2,000 like the speaker. If you already live on your own, you can list your real expenses; if you still live with your parents, list the same expenses as the speaker.

AMOUNT

Net Monthly Income	
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Expenses	
<i>Total Expenses</i>	

Discretionary = Income-Expenses	
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Example 1: Paycheck and Paystub

Pay Period Beginning: December 13, 2020
Pay Period Ending: December 26, 2020
Pay Date: January 1, 2021

Jane Doe
 123 Main Street
 Houghton, MI 49931

Earnings	RATE	HOURS	THIS PERIOD	YEAR-TO-DATE
Regular	10.00	72.00	720.00	19,800.00
Holiday	15.00	8.00	120.00	680.00
PTO				800.00
Overtime	15.00	2.00	30.00	1,560.00
Bereavement				
GROSS PAY			\$870.00	\$22,840.00

Position: Customer Service Representative
Department: Customer Service

Notice

Your federal taxable wages this period are:
\$777.50

Your MI taxable wages this period are:
\$777.50

Deductions	Statutory	THIS PERIOD	YEAR-TO-DATE
	Federal Income Tax	77.08	2,023.62
	Social Security Tax	53.94	1,416.08
	Medicare Tax	12.62	331.18
	MI State Income Tax	28.54	749.15
	Other		
	401k	-20.00	520.00
	Medical	-50.00	1,300.00
	Vision	-1.50	18.00
	Dental	-3.50	91.00
NET PAY		\$622.82	\$16,390.97
NET CHECK		\$622.82	

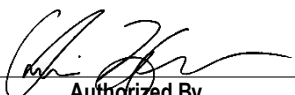
Tax Withholding Information

Basis of Pay: Hourly
Taxable Marital Status: Single
Exemptions/Allowances: 0

Important Notes

If you have any questions or concerns regarding this earnings statement, please contact corporate at 1-800-555-5555.

Go paperless today! Activate direct deposit and sign up for e-stubs by logging into your employee portal.

<p>Ω A Fictitious Company</p> <p>PAY TO THE ORDER OF JANE DOE</p> <p>In the amount of SIX HUNDRED TWENTY-TWO AND 82/100</p> <p>Pay Period: Dec 13, 2020 thru Dec 26, 2020</p> <p>MEMO</p>	<p>Check number: 0000039284 Pay Date: 01/01/2021</p> <p style="text-align: center;">\$ 622.82</p> <p style="text-align: center;">DOLLARS</p> <p style="text-align: center;">  Authorized By </p>
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Example 2: Sample Credit Report

TRANSUNION CREDIT REPORT

<FOR> <SUB NAME> <MKT SUB> <INFILE> <DATE> <TIME>
(I) F123456 MI TCH FD CU 09 22 10/02 07/13/20 10:58

<SUBJECT> <SSN> <BIRTH DATE>
DOE, JANE E
<ALIAS>
JOHNSON, JANE ASHLEY 111-11-1111 01/01/81

<CURRENT ADDRESS> <DATE RPTD>
123 MAIN ST, ANYTOWN MI 49999 2/09
<FORMER ADDRESS>
987 FIRST ST, ANYTOWN MI 49999 10/04
<CURRENT POSITION AND EMPLOYER> <INCOME> <VERF><RPTD><HIRED><TERM>
CASHIER
TARGET 10/18 5/17
<FORMER POSITION AND EMPLOYER>
SANDWICH ARTIST
SUBWAY 4/12

*** TRANS ALERT SPECIAL MESSAGES ***
*** CURRENT ADDRESS ALERT MISMATCH-INPUT DOES NOT MATCH FILE ***

MODEL PROFILE *** ALERT ***
*** FICO SCORE 4 ALERT: SCORE +503: 038, 013, 010, 020 ***
038 SERIOUS DELINQUENCY, AND PUBLIC RECORD OR COLLECTION FILED
012 TIME SINCE DELINQUENCY IS TOO RECENT OR UNKNOWN
010 PROPORTION OF BALS TO CRED LIMS TOO HIGH ON BANK/NATIONAL OR OTHER REV ACCTS
020 TIMES SINCE DEROGATORY PUBLIC RECORD OR COLLECTION IS TOO SHORT
*** INQUIRIES IMPACTED THE CREDIT SCORE ***

CREDIT SUMMARY * * * TOTAL FILE HISTORY * * *
PR= 1 COL= 7 NEG= 2 HSTNEG= 2-18 TRD=14 RVL= 5 INST= 7 MTG= 1 OPN= 1 INQ= 6
C R E D I T S U M M A R Y

	HIGH CRED	CRED LIM	BALANCE	PAST DUE	MONTHLY PAY AVAILABLE
REVOLVING:	\$6795	\$6500	\$6346	\$0	\$214 9%
INSTALLMENT:	\$13.2K	\$0	\$6432	\$0	\$300
MORTGAGE:	\$76.8k	\$0	\$61.5K	\$0	\$468
CLOSED W/BAL:	\$0	\$0	\$134	\$134	\$0
TOTALS:	\$71.6K	\$7100	\$61.7K	\$501	\$920

C O L L E C T I O N S

SUBNAME	SUBCODE	EOCA	OPENED	CLOSED	\$PLACED	CREDITOR	MOP
ACCOUNT #			VERIFIED		BALANCE	REMARKS	
CREDIT COLL Y 1GZD123 I			6/15		\$215	06 INSURANCE CO	9B
1234567			7/19A		\$215	ACCT INFO DISPUTED BY CONSUMER	
RMP SERVICE Y 79WJ456 I			1/18		\$112	MEDICAL	9B
9876543			7/19A		\$112	PLACED FOR COLL	
RMP SERVICE Y 79WJ789 I			1/17		\$57	MEDICAL	9B
9182736			7/19A		\$57	PLACED FOR COLL	

TRADES

SUBNAME	SUBCODE	OPENED	HIGHCRED	TERMS	MAXDELQ	PAYPAT	1-12 MOP
ACCOUNT#		VERIF.	CREDLIM	PASTDUE	AMT-MOP	PAYPAT	13-24
EOCA-COLLATRL/LOANTYPE		CLSD/PD	BALANCE	REMARKS		MO V 30/60/90	

ANYTOWN BANK ABC1234		10/11	\$0	0			009
123456789		7/19a	\$0	\$134			
C- /DEP ACCT O/D PRTN		10/15F	\$108	PROF & LOSS WRITE-OFF			0/ 0/ 0
GENERIC BANK ABC5678		7/08	\$53.8K	540 M393	5/13	111111554432	M02
987654321		5/19A	\$0	\$468	-05	111111111132	
I- /CO'NV. R.E. MORT.			\$61.5k	PARTIAL PMT AGREEMENT	48		11/ 2/ 4

TRADE MOP TOTALS

MOP 09/9B/ MOP 08/8A/
 /9P 8P MOP 07 MOP 05 MOP 04 MOP 03 MOP 02 MOP 01 MOP 00 OTHER
 008 000 000 000 000 000 001 012 000
 NUMBER OF ACCOUNTS IN DISPUTE: 000

INQUIRIES

DATE	SUBCODE	SUBNAME	TYPE	AMOUNT
07/12/20	F 123456	MITCH FD CU		\$0
09/18/19	F 234567	MITCH FD CU		\$0
01/10/19	B 345678	ANYTOWN BANK		\$0
10/27/18	B 456789	GENERIC BANK		\$0

REPORT SERVICED BY:

TRANSUNION
 2 BALDWIN PLACE, P.O. BOX 1000
 CHESTER, PA 19016
 800-888-4213

Example 3: Sample Annual Budget

	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec	ANNUAL TOTAL
Total income	\$1,245	\$1,245	\$2,245	\$1,245	\$1,295	\$1,245	\$1,868	\$1,245	\$1,245	\$1,245	\$1,245	\$2,868	\$22,846
Jane's net income	1,245	1,245	1,245	1,245	1,245	1,245	1,868	1,245	1,245	1,245	1,245	1,868	16,186
Extra income/gifts	0	0	1,000	0	50	0	0	0	0	0	0	1,000	2,050
Total Expenses	\$975	\$925	\$925	\$975	\$925	\$925	\$975	\$925	\$925	\$975	\$925	\$2,025	\$12,400
Rent	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Utilities	0	0	0	0	0	0	0	0	0	0	0	0	0
Car loan	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Car insurance	75	75	75	75	75	75	75	75	75	75	75	75	900
Student loan	0	0	0	0	0	0	0	0	0	0	0	0	0
Phone	50	50	50	50	50	50	50	50	50	50	50	50	600
Internet	0	0	0	0	0	0	0	0	0	0	0	0	0
Streaming services	50	50	50	50	50	50	50	50	50	50	50	50	600
Groceries	200	200	200	200	200	200	200	200	200	200	200	200	2,400
Gas/car maintenance	100	50	50	100	50	50	100	50	50	100	50	50	800
Savings contribution	100	100	100	100	100	100	100	100	100	100	100	1,200	2,300
<i>Total Income</i>	1,245	1,245	2,245	1,245	1,295	1,245	1,868	1,245	1,245	1,245	1,245	2,868	
<i>minus Total Expenses</i>	975	925	925	975	925	925	975	925	925	975	925	2,025	
Discretionary Money	\$270	\$320	\$1,320	\$270	\$370	\$320	\$893	\$320	\$320	\$270	\$320	\$843	\$5,836

